Tender specifications

TENDER SPECIFICATIONS

Reference: OC/EFSA/PREV/2023/03
Subject: Estimates of food consumption in bees
Procurement procedure: Open call (Article 164(1) (a) of the Financial Regulation)
Project/Process code: EPA13.02-PREV-11
Budget Line: 3210

Tender specifications purpose:

1. specify what EFSA will buy under the contract resulting from this procurement procedure;
2. announce the criteria which EFSA will use to identify the successful contractor;
3. guide tenderers in the preparation and sending of their offer;
4. form annex 1 of the contract resulting from this procurement procedure and be binding for contract implementation.

Additional guidance:
Please read the **EFSA Guidance for tenderers** available on the EFSA website, designed to assist potential tenderers in their understanding of EFSA procurement procedures.

Provide EFSA with feedback:
If you considered applying to this call for tenders but finally decided not to, please provide **EFSAProcurement@efsa.europa.eu** with your feedback on the call and reasons for not applying. Feedback will be treated confidentially and will only be used for improving future EFSA procurement calls.

PROCEDURE TIMETABLE

Milestone	Date[1]	Comments
Launch date	28/04/2023	Date Contract Notice is sent to Official Journal
Deadline for sending request for clarification to EFSA	18/08/2023 at 14:30 (CEST)	Requests for clarification may only be submitted through the e-Tendering website as described in the Invitation Letter. EFSA is not obliged to reply to clarifications received less than 6 working days before the deadline for submission of offers.
Deadline for EFSA to reply to clarification questions	22/08/2023	
"Receipt Time Limit" - Closing date and time for receipt of offers	**28/08/2023 at 14:30 (CEST)**	Refer to the Invitation letter and part 3 of these tender specifications regarding how to submit your offer.
Opening session	29/08/2023 at 14:30 (CEST)	Requests to attend the virtual opening session must be made not later than 3 hours in advance of the opening session. Refer to Invitation letter for details.
Notification of evaluation results	Estimated October 2023	The outcome of the procurement procedure will be communicated to all tenderers exclusively using the e-mail address indicated in their offer. Please check regularly the inbox in question.
Contract signature	Estimated October/November2023	

[1] All times are in the time zone of Italy, the country in which EFSA is based.

PART 1 TECHNICAL SPECIFICATIONS - WHAT DOES EFSA NEED TO BUY THROUGH THIS PROCUREMENT PROCEDURE?

1.1 BACKGROUND

EFSA's Pesticides Peer Review Unit (PREV) is, among other tasks, responsible for developing and updating the methodologies to be used in its remit.

The EFSA guidance document on the risk assessment of plant protection products on bees (*Apis mellifera*, *Bombus spp.* and solitary bees) (EFSA, 2013, link) was never fully implemented in the regulatory framework. In 2019, on a request from the European Commission, EFSA started to thoroughly revise this document. Under this process, EFSA revised the dietary exposure estimates of bees, which are based on their food consumption. For this purpose, in 2020, EFSA launched a systematic and narrative literature review to gather the data available on sugar/carbohydrates and pollen consumption rates by larvae and adult bees (honey bees, bumble bees and solitary bees) (in publication, link to the public consultation).

The systematic reviews were conducted to get data on (i) the amounts of pollen consumed by bees (adults and larvae), and on (ii) the amounts of sugar/carbohydrate consumed by bee larvae. The narrative reviews were conducted to get data on (iii) the hourly sugar/carbohydrate needs for foraging and feeding larvae and on (iv) daily activities in foraging and feeding larvae. A total of 111,143 articles were identified and after their screening against some eligibility criteria, 165 articles were included for appraisal and analysis (for i and ii) or for narrative review (for iii and iv).

The results of these reviews and analyses showed some remaining data and knowledge gaps to estimate the food consumption rates of some bee categories.

Below a summary of the types of identified gaps and extrapolations made:

- For **foraging** bees, to derive sugar consumption, data was collected for 3 parameters: hourly metabolism rate, body weight and time spent flying. While the values for the first two parameters are quite certain, the values on time spent flying were averaged and may lead to some uncertainties
- For **nursing** honey bees, while sugar consumption could be estimated with confidence, pollen consumption which was obtained over the entire bee life was estimated from only 1 study and 2 colonies. Therefore, the obtained values may not represent a sufficiently wide range of conditions.
- For bumble bees and solitary bee **workers**, no pollen consumption data could be retrieved. Therefore, the pollen consumption of honey bee nurses was considered as worst case proxy for bumble bee and solitary bee adults, taking into consideration the differences in the species body weight.
- For **honey bee larvae**, the sugar consumption could not be derived from the identified articles. Therefore, the sugar consumption of bumble bee larvae was used as a worst-case proxy value for honey bees (correcting body weight for honey bees and extrapolating from known amounts of jelly consumed by honey bee larvae and related concentrations of sugar in jelly). Data for pollen consumption in larvae was obtained from a single study.
- For **bumble bee larvae**, the sugar consumption was limited to the highest value obtained from 2 articles. The same applied for the pollen consumption which was obtained from the highest value from a single article.
- For **solitary bee larvae**, sugar consumption for three species and from 3 articles were available, but without reporting the body weight of those larvae, that made

any further extrapolation uncertain. For the pollen consumption, only two values with Osmia species were considered suitable to be used to derive values.

Given the above key data gaps, and in the view to gain knowledge for more evidence-based risk assessment of PPP in bees via dietary exposure, EFSA is launching this open call. The overall objective of this call is to generate those missing data and overcome the related uncertainties. The specific objectives are described in section 1.2 below.

This call is based on EFSA Funding regulation[2] and EFSA's 2023 Work Programme for grants and operational procurements as presented in Annex XII of the Programming Document 2023 – 2025, available on the EFSA's website[3].

1.2 OBJECTIVES AND DIVISION IN LOTS

The objectives of the contract resulting from this procurement procedure are to develop protocols, conduct experiments and collect data on pollen and sugar/carbohydrates consumption in various categories of bees (honey bee - Lot 1, bumble bee, solitary adults – Lot 2) as detailed below.

The environmental conditions (weather conditions, landscape composition or the composition of the food to be provided to the test animals) and the beekeeping conditions shall represent typical agricultural conditions of the EU. Therefore, the data collection for Lot 1 and Lot 2 shall be conducted in the territory of the EU. The selected species or subspecies (in case of honey bee) to be used, shall also be commonly occurring species/subspecies in the territory of the EU.

This tender is divided into the following 2 lots:

- **Lot 1 – Estimates for honey bees**
- **Lot 2 – Estimates for non-*Apis* bees**

You may submit an offer for one or more lots, but your offer should indicate clearly for which lot you are applying. In case you decide to apply for several lots, a separate technical and financial offer for each lot must be provided.

Lot 1 – Estimates for honey bees

1.2.1. Specific objective 1 (SO1 – Lot 1) - Sugar/carbohydrates consumption in honey bee foragers

SO1- Lot 1 is to estimate the daily sugar/carbohydrates consumption of honey bee foragers in different environmental setup and to understand how the different environmental factors influence this consumption rate through measuring the flying time (hour/day). Ultimately, the goal is to predict forager exposure to pesticides through nectar consumption (mg/bee/day) in the context of different environmental conditions (across a gradient of agricultural intensity).

The experiment should be conducted in the open field in agriculturally dominated landscapes.

[2] Regulation (EC) 178/2002 of the European Parliament and of the Council of 28 January 2002 laying down the general principles and requirements of food law, establishing the European Food Safety Authority and laying down procedures in matters of food safety, as amended by Regulation (EU) 2019/1381 of the European Parliament and of the Council of 20 June 2019 on the transparency and sustainability of the EU risk assessment in the food chain.

[3] https://www.efsa.europa.eu/sites/default/files/2022-01/amp2325.pdf

The design of the experiments should have a consideration, at least, to the following aspects:

- the period of measurements (i.e. the focus should be on the active season for bees and when brood is well developed)
- origin of the individuals (i.e. from healthy queen-right colonies with an appropriate size according to the active season and location)
- number of colonies and the number of measurements
- the number of locations and the representativeness of the locations, landscapes and apiaries in terms of agriculture and beekeeping practice in EU (i.e. the aim is to get a range of flying time, which represents well the variable conditions of the EU. Therefore, the locations should ideally span EU member states with diverse agro-climatic conditions, representing a gradient of agricultural land use intensity)
- the accuracy of the methods/tools to be used (e.g. sensitivity and specificity) and the potential effect of the disturbance of the operations

The measurements should have a consideration, at least, to the following aspects:

- the temporal flying activity window (i.e. in the day and during the observation period)
- the duration of the trips to collect food (pollen and/or nectar)
- the load type (i.e. pollen and/or nectar)
- the age of the foragers
- the subspecies used
- the weather conditions (e.g. temperature, humidity, sunshine, wind) during the measurements
- the landscape in the foraging area (e.g. type, phenology, availability and geographical location of resources)

1.2.2. Specific objective 2 (SO2 – Lot 1) - Pollen consumption in honey bee nurses

SO2 – Lot 1 is to measure the pollen consumption of honey bee nurses during their entire nursing life (mg/bee/day).

Ideally, the experiments are to be done in field conditions, but laboratory conditions are also acceptable, provided that those conditions will mimic well field realistic conditions.

The design of the experiments should have a consideration, at least, of the following aspects:

- the period of measurements (i.e. the focus should be on the active season for bees and when brood is well developed)
- origin of the individuals (i.e. from healthy queen-right colonies with an appropriate size according to the active season and the location)
- number of colonies and the number of repetitions
- the number of locations and the representativeness of the locations, landscapes and apiaries in terms of agriculture and beekeeping practice in EU
- the accuracy of the methods/tools to be used (e.g. sensitivity and specificity) and the potential effect of the disturbance of the operations

- the degree of realism of the methods used (e.g. assessments will need to be carried out in the presence of food, other nurses, queen and brood, to allow thermoregulation behaviour and jelly production to occur).

The measurements should have a consideration, at least, to the following aspects:

- the pollen consumption per individual
- the pollen type/quality
- the age of the nurses
- the subspecies used
- the weather conditions and the in-hive or laboratory conditions (e.g. temperature, humidity) during the measurements

1.2.3. Specific objective 3 (SO3 – Lot 1) - Pollen and sugar/carbohydrates consumption in honey bee larvae

SO3 – Lot 1 is to measure the fresh sugar/carbohydrates and pollen consumption of honey bee larvae during their entire development phase (mg/larvae/developmental period). The measurements should focus on the direct consumption of pollen and sugar in the nectar by the larvae, excluding the food used by the nurse bees for e.g., jelly production. Since body weight seems to be an important factor for food consumption, an estimation for the body weight of the involved test larvae should be made (i.e. allowing to express the outcome also in mass of consumed pollen/sugar per larva mass per developmental period).

Ideally, the experiments are to be done in field conditions, but laboratory conditions are also acceptable, provided that those conditions will mimic well field realistic conditions.

The design of the experiments should have a consideration, at least, of the following aspects:

- origin of the larvae
- the period of measurements (i.e. during the larval stage of the brood rearing season)
- the number of repetitions
- the age of the tested larvae
- for field experiments (or the field phase of laboratory experiments), the environmental conditions and their representativeness to EU locations and landscapes. For laboratory designs, the rearing and experimental conditions.
- the type of pollen used (i.e. if laboratory conditions are considered, fresh pollen should be used obtained from crops with appropriate description of the botanical origin and quality)
- the accuracy of the methods/tools to be used (e.g. sensitivity and specificity) and the potential effect of the disturbance of the operations

The measurements should have a consideration, at least, of the following aspects:

- the pollen consumption per larvae
- the sugar/carbohydrate consumption per larvae
- the body weight of the larvae
- the age of the larvae
- the subspecies used

- the weather conditions and the in-hive or laboratory conditions (e.g. temperature, humidity) during the measurements

if the experiments are conducted in laboratory conditions:

- the type of pollen used and its representativeness to EU landscapes

if the experiments are conducted at field conditions:

- the landscape in the foraging area (e.g. type and availability of resources)

Lot 2 – Estimates for non-*Apis* bees

1.2.4. Specific objective 1 (SO1 – Lot 2) - Pollen consumption in bumble bees and solitary bees

SO1 - Lot 2 is to measure the pollen consumption of bumble bee workers and solitary bee adult (i.e. females) during their entire life (mg/bee/day) in field realistic conditions. At least five different species should be involved covering a wide range of body size. Their geographical distribution should include the European Union. Since body weight is likely an important predictor of food consumption, an estimation of the body weight of the tested bees should be made available (i.e. allowing to express the outcome also in mass of consumed pollen per bee mass per day). The measurements should focus on the direct food consumption by the larvae excluding the food used by the adult bees.

The design of the experiments should have a consideration, at least, of the following aspects:

- the number of species involved (i.e. at least two bumble bee species and at least three solitary bee species with a wide range of body size, ideally belonging to different genera)
- the origin of the individuals
- the age and weight of the tested bees
- the period of measurements (i.e. during the active season, before/during/after the brood rearing period)
- the number of measurements
- the number of locations and the representativeness of the selected locations and landscapes in EU
- the accuracy of the methods/tools to be used (e.g. sensitivity and specificity) and the potential effect of the disturbance of the operations

The measurements should have a consideration, at least, of the following aspects:

- the daily fresh pollen mass consumed by each individual
- the fresh body weight of the individual
- the age of the bees (measured as hours or days from adult emergence)
- the activity or activities performed
- the weather conditions (e.g. temperature, humidity, sunshine) during the recording
- the landscape in the foraging area (e.g. type/quality and availability of resources)

1.2.5. Specific objective 2 (SO2 – Lot 2) – Pollen and sugar/carbohydrates consumption in bumble bee and solitary bee larvae

SO2 – Lot 2 is to measure the cumulative sugar/carbohydrates and pollen consumption of bee larvae during their entire development (mg/larvae/full larval developmental period). At least four different species should be involved covering bumble bees and solitary bees and a wide range of body sizes. Their geographical distribution should include the European Union. Since body weight is likely an important predictor of food consumption, an estimation for the body weight of the test larvae should be made available (i.e. allowing to express the outcome also in mass of consumed pollen/sugar per larva mass per developmental period).

Ideally, the experiments are to be done in field conditions, but laboratory conditions are also acceptable, provided that those conditions will mimic well field realistic conditions.

The design of the experiments should have a consideration, at least, of the following aspects:

- the number of species involved (i.e. at least one bumble bee species and at least two solitary bee species with a wide range of body size)
- the origin of the individuals
- the period of measurements (i.e. during the larval stage of the brood rearing season)
- the number of repetitions
- the age and fresh weight of the tested larvae
- the environmental conditions and their representativeness to EU locations and landscapes
- the type and quality of pollen used (i.e. if laboratory conditions are considered, fresh pollen should be used obtained from crops with appropriate description of the botanical origin)
- the accuracy of the methods/tools to be used (e.g. sensitivity and specificity) and the potential effect of the disturbance of the operations

The measurements should have a consideration, at least, to the following aspects:

- the pollen consumption per larvae
- the sugar/carbohydrate consumption per larvae
- the body weight of the larvae
- the age of the larvae

if the experiments are conducted in laboratory conditions:

- the type of pollen used and its representativeness to EU landscapes

if the experiments are conducted at field conditions:

- the landscape in the foraging area (e.g. type/quality and availability of resources)

<u>In summary, the data to be collected with the above protocols under the current procurement are:</u>

For Lot 1

- **SO1 – Lot 1**: the daily flying time of honey bee foragers considering the characteristics of the environment; the measured/estimated values should be expressed in hour/day per bee
- **SO2 - Lot 1**: the mass of pollen consumed by honey bee nurses; the measured/estimated values should be expressed in mg/bee/day
- **SO3 - Lot 1**: the mass of sugar and pollen consumed during the full developmental period of honey bee larvae; the measured/estimated values should be expressed in mg/larvae/developmental period

For Lot 2

- **SO1 – Lot 2**: the mass of pollen consumed by different non-*Apis* bee species; the measured/estimated values should be expressed in mg/bee/day
- **SO2 – Lot 2**: the mass of sugar and pollen consumed during the full developmental period of the larvae of different non-*Apis* bee species; the measured/estimated values should be expressed in mg/larvae/developmental period.

1.3 TASKS, DELIVERABLES, TIMELINE AND PAYMENTS

Applicable for Lot 1(Estimates for honey bee) and for Lot 2 (Estimates for non -*Apis* bees)

Work Package	Tasks	Deliverables	Deadlines
WP 1 For Lot 1: SO1 to SO3 For Lot 2: SO1-SO2	**Task 1: Protocols and data models** To plan the project, draft and finalize the protocols according to the specifications outlined above in section 1.2 (Objectives and division in lots), and plan the data models (for the data base to be developed) related to the specific objectives under each Lot, and considering EFSA feedback.	**Deliverable No 1:** - interim report 1 comprising the final version of the protocols (MS word) and - data models (MS excel) for the generation of data related to food consumption for the specific objectives under each lot. The template to be used for the report will be provided at kick-off meeting.	Within 3 months from kick-off meeting
WP 2 For Lot 1: SO1 to SO3 For Lot 2: SO1-SO2	**Task 2: Preparatory work for the experiments for season 1** To prepare for the field and/or laboratory experiments (train field/lab. operators according to the protocols (WP 1), to prepare/order tools materials, test organisms, install equipment, etc.	**Deliverable No 2:** Progress report (MS word and/or MS PowerPoint) to demonstrate the progress of the preparatory work for the experiments and identify potential issues.	Within 4 months from kick off meeting

WP 3 For Lot 1: SO1 to SO3 For Lot 2: SO1-SO2	**Task 3: Run experiments, collect data and populate data models** The conduct of the experiments for the topics of the specific objectives under each lot shall follow the agreed protocols as outlined in Deliverable No 1, (as closely and accurately as possible) in order to get the required amount of data in the required units with high quality. The draft data models shall already be populated with the data obtained from experiments/measurements that had been conducted in earlier phase of the project (i.e., in season 1).	**Deliverable No 3:** - interim report 2 (MS word) comprising a draft report describing the methods applied and the results already available on bee food consumption (see also WP 5) and - draft data models populated with data already collected.	12 months from kick off meeting
WP 4 For Lot 1: SO1 to SO3 For Lot 2: SO1-SO2	**Task 4: Preparatory work for the experiments for season 2** To prepare for the field and/or laboratory experiments taken into consideration potential issues identified in season 1, to improve/complement the results of experiments carried out in season 1. Note: this task may become redundant provided that all the necessary data could be obtained in season 1 in sufficient quality.	**Deliverable No 4:** Progress report (MS word and/or MS PowerPoint) to demonstrate the progress and the measures taken to mitigate issues identified in season 1 (i.e., management of lessons learned).	Within 16 months from kick off meeting
WP 5 For Lot 1: SO1 to SO3 For Lot 2: SO1-SO2	**Task 5: Draft and finalize the report and the data models** related to the specific objectives for each lot, considering EFSA feedback. The final report shall include, but not restricted to, the following chapters: introduction, materials and methods used (sufficiently detailing at least the aspects that are outlined above in section 1.2), results (with reference to the finalized data model), conclusion. The data models shall be duly populated and shall include all collected data during the experiments. The data shall be well structured as agreed for Deliverable No 1 and Deliverable	**Deliverable No 5:** - final report describing the methods applied and final results on bee food consumption, and - the fully populated data models in excel file(s)	Within 24 months from kick-off meeting

	No 3.		

Subcontracting is allowed for all tasks.

No.	Meetings	Deadlines
1	**Kick-off meeting** (half day[4] - physical meeting in Parma or teleconference, depending on the circumstance): To be attended by the project manager and by at least one project officer. The aim of this meeting is to discuss and agree on necessary details of the plans and of the outline of the protocols and data model. In addition to operational implementation issues, the administrative and financial matters related to contract implementation will be discussed. The minutes will be taken by the contractor and shall be provided to EFSA 2 weeks after the kick off meeting at the latest.	Within 1 month after signature of contract
2	**Interim meeting 1** (teleconference): To be attended by the project manager and by at least one project officer. To discuss and review the protocols and the data model (Deliverable 1) The minutes will be taken by the contractor and shall be provided to EFSA 2 weeks after the meeting at the latest.	Within 3.5 months from kick off meeting
3	**Interim meeting 2** (teleconference): To be attended by the project manager and by at least one project officer. To present the progress of the preparatory work (Deliverable 2) and to discuss potential issues, if identified The minutes will be taken by the contractor and shall be provided to EFSA 2 weeks after the final meeting at the latest.	Within 4.5 months from kick off meeting
4	**Interim meeting 3** (half day[5] - physical meeting in Parma or teleconference, depending on the circumstance): To be attended by the project manager and by at least one project officer. To discuss the progress of the experimental work, the interim report 2 with the first results and the draft version (partially populated) data model (Deliverable 3) The minutes will be taken by the contractor and shall be provided to EFSA 2 weeks after the meeting at the latest.	Within 13 months from kick off meeting

[4] One day = 8 hours, half day = 4 hours
[5] One day = 8 hours, half day = 4 hours

5	**Interim meeting 4** (teleconference): To be attended by the project manager and by at least one project officer. To present the progress of the preparatory work (Deliverable 4) and to discuss potential issues and the measures taken to mitigate those issues, if identified The minutes will be taken by the contractor and shall be provided to EFSA 2 weeks after the final meeting at the latest. Note: in case of no issues identified and task 4 – as described above - became redundant, this meeting may become redundant, as well.	Within 17 months from kick off meeting
6	**Final meeting** (1 day - physical meeting in Parma or teleconference, depending on the circumstance): To be attended by the project manager and by at least one project officer. The aim of this meeting is to discuss and review the final deliverable (Deliverable 5). The minutes will be taken by the contractor and shall be provided to EFSA 2 weeks after the final meeting at the latest.	Within 25 months from kick off meeting
7	Ad-hoc communication at any time by email or teleconference as required by EFSA or by the contractor.	As required
No.	**Payments**	**Linked to EFSA approval of deliverable No.**
1	Interim payment 1 of 50 %	1-2-3
2	Payment of the balance of remaining 50%	4-5

The working language for contract implementation including execution of tasks, meetings and deliverables shall be English. Any written deliverables must be to a high standard of English which does not require proof reading.

1.4 INFORMATION ON THE CONTRACT

Nature of expense services

Type of contract direct

Place of performance: contractor's premises

Duration of tasks in direct contract:
For both Lot 1 and Lot 2: 25 months from kick-off meeting

Budget information

The maximum budget EFSA has available per lot is:

Lot 1 : 275.000,00 €
Lot 2 : 350.000,00 €

Any offer exceeding these maximums will be excluded from further assessment during evaluation.

1.5 OWNERSHIP, INTELLECTUAL PROPERTY RIGHTS, USE OF RESULTS

As regards any product or delivery commissioned by EFSA and developed by the contractor in the context of the contract resulting from this call for tenders, as well as source codes of IT applications and models developed for EFSA, the intellectual property rights will be owned by EFSA only in its capacity as financial source of the contract. The contractor cannot file a trademark, patent, copyright or other IPR protection scheme in relation to any of the results or rights obtained by EFSA in performance of the contract, unless the contractor requests EFSA ex-ante authorisation and obtains from EFSA a written consent in this regard.

In addition, the contractor selected as a result of the present procurement procedure shall be solely responsible and liable for the following:

- To ensure that terms and conditions asserted by any copyright holder of publications or information referred to in the final deliverable for EFSA are fully satisfied;
- To make the necessary arrangements enabling EFSA to reproduce and make non-commercial use of publications and information referred to in the final deliverable it commissioned. As needed, the contractor shall consult with copyright licensing authorities (i.e. at national level) for guidance on purchasing copyright licenses to reproduce any publications provided to EFSA. The contractor remains solely responsible and liable for obtaining all necessary authorizations and rights to use, reproduce and share the publications provided to EFSA

EFSA does not acquire ownership or any license of pre-existing rights not incorporated in the deliverables. The full ownership is limited to the deliverables, which might include licensed pre-existing rights on excerpts, parts, texts etc., if fully or partially incorporated in the final deliverables.

The draft contract in Annex 2 contains further provisions on ownership of intellectual property rights. All quotations or information the tenderer provides in the technical and financial offer for EFSA which originates from other sources to which third parties may claim rights, have to be clearly marked in the offer in a way allowing easy identification (source publications, including date & place, creator, number, full title etc.). The tenderer shall take account of the above specification on ownership and copyrights in their technical and financial offer.

Use of results

EFSA is committed to the publication of contract deliverables - such as supporting evidence in the form of datasets, raw data, protocols etc. in the Knowledge Junction in order to improve transparency, reproducibility and evidence reuse. The Knowledge Junction[6] repository of EFSA runs on the EU-funded Zenodo research-sharing platform where uploaded items receive a unique Digital Object Identifier to make them citable. Any part of the output resulting from this contract may be published (at EFSA's

[6] http://www.efsa.europa.eu/en/press/news/190117 and https://zenodo.org/communities/efsa-kj/?page=1&size=20

discretion) on the Knowledge Junction repository, with attribution to the contractor, and several deliverables can be cross-linked among them and to the published final Report on Wiley Online Library.

1.6 PERSONAL DATA PROTECTION AND CONFIDENTIALITY

Processing of personal data in the context of this contract shall comply with Regulation (EU) 2018/1725 ('the EDPR')[7]. The EDPR constitutes the specific data protection legal framework applicable to EU institutions, bodies, offices and agencies, including EFSA and is aligned with the rules and principles under the General Data Protection Regulation (EU) 2016/679 (GDPR), applicable in the European Union.
In terms of the EDPR, EFSA acts as the controller for processing of personal data under the contract and the selected contractor, any consortium partner and subcontractor, as the processor or sub-processor.

Processing of personal data by EFSA as contracting authority (controller)
Information on the processing of personal data by EFSA as contracting authority in charge of the present procurement procedure is available in the Privacy Statement on the EFSA website as well as in Article II.9.1 of the draft contract in Annex 2.

Please note that your personal data as a tenderer or selected contractor may be registered in the Early Detection and Exclusion System (EDES) if you are in one of the situations mentioned in Article 136 of the Financial Regulation. The relevant Privacy Statement is available on the European Commission's website, here:
http://ec.europa.eu/budget/explained/management/protecting/protect_en.cfm#BDCE.

Processing of personal data by the selected contractor (processor/sub-processor)
In case tasks and activities under this call relate to the processing of personal data, Article II.9.2 of the draft contract in Annex 2 shall be observed.

For further information on data protection, please refer to the **EFSA guidance for tenderers** on the EFSA website, page 13.

Confidentiality

Tender bids will be treated confidentially in accordance with the case law of the European Courts, which confirms the existence of a presumption of non-disclosure in case of a request for public access to documents in accordance with Regulation (EC) No 1049/2001. This does not prevent that specific parts of the submitted tender may be subject to disclosure when applicable law so requires. Unless there is an overriding public interest in disclosure, EFSA will refuse full access to the submitted tender, redacting the parts that contain confidential information, the disclosure of which would undermine the protection of commercial interests and intellectual property of the tenderer.
Accordingly, EFSA will disregard general statements that the whole tender or substantial parts thereof are confidential information. Tenderers need to mark clearly the specific parts of their tender bid they consider confidential providing an explanation why the information should not be disclosed, which may be subject to EFSA's further assessment in accordance with applicable law.

[7] https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32018R1725

PART 2 EVALUATION - HOW WILL YOUR OFFER BE ASSESSED?

In case you apply as a group of economic operators in a joint offer or if your offer envisages the use of subcontractors, please refer to the **EFSA Guidance for tenderers**.

2.1 OPENING OFFERS

The aim of the public opening session is to check whether the offer received was dispatched by the deadline for tender receipt and that the tenders are electronically protected until the official opening.

2.2 ORDER OF EVALUATION

Tenderers should note that the content of their offers will be assessed in the following pre-defined order: Exclusion criteria (Access to EU Market); Selection criteria (Technical & Professional capacity); Compliance with tender specifications; Award Criteria (Quality and Price).

Following the above assessment and identification of the winning tenderer, the following will be assessed only for the tenderer proposed for contract award: Selection criteria (Professional Conflict of Interest – Institutional and Individual Declarations of Interest); Exclusion criteria (Declaration on Honour, section A); Selection criteria (Economic and financial capacity-Declaration on Honour, section B).

Evidence under sections 2.3.2 and 2.4(A) will be requested in the award letter for the winning tenderer and assessed prior to contract signature. Such evidence does not have to be submitted to EFSA if it has already been submitted in response to a previous EFSA call. In such case the evidence must be exactly the same as requested in these tender specifications and not older than 12 months. Please specify the reference of the EFSA call for tenders under which you have already submitted the evidence to EFSA if you chose to rely on such evidence.

2.3 GROUNDS FOR EXCLUSION

Criterion No. 2.3	Requirements and requested evidence
1	**Eligibility – access to EU Market**
	Requirements:
	Only offers from **tenderers** established in eligible countries will be allowed to the next step of the evaluation. Please refer to the **EFSA Guidance for tenderers** for further details[8]. By submitting an offer, tenderers (including partners and/or subcontractors) confirm that they are not subject to EU restrictive measures adopted under Article 29 of the Treaty on the European Union (TEU) or Article 215 of the Treaty on the Functioning of the EU (TFEU)[9]. EFSA reserves the right to refer

[8] Please note that Procurement procedures of EFSA are not covered by the WTO Multilateral Government Procurement Agreement (GPA).

[9] The EU Official Journal contains the list of entities subject to restrictive measures and is regularly updated.

	to publicly available information to check whether an organization is subject to EU restrictive measure. The prohibition of being subject to EU restrictive measures applies throughout the whole performance of the contract.
	Requested evidence:
	Administrative data forms (including LEF and BAF): available here

Criterion No. 2.3	Requirements and requested evidence
2	**Exclusion**
	Requirements:
	Tenderers must not be in one of the exclusion situations listed in article 136 of the Financial Regulation, explained in the EFSA Guidance for tenderers.
	Requested evidence:
	Declaration on Honour (section A): Tenderers must declare that they are not in one of the exclusion situations by providing a signed and dated **Declaration on Honour**, available here. In case of a joint offer from a group of economic operators, or in case of subcontracting, such declaration should be submitted for each member of the group and for each identified subcontractor. Further evidence in support of this declaration may be requested from the successful tenderer prior to signature of the contract. Such requested evidence will be specified in the award letter and may have to be provided to EFSA before the contract is signed.

2.4 SELECTION CRITERIA

A) Economic and financial capacity

Criterion No. **2.4.A**	Requirements and requested evidence
1	**Minimum economic and financial capacity**
	Requirements:
	The tenderer must have generated an overall annual turnover of : - **For lot 1**: at least 200.000 € in each of the last 2 closed financial

	years (2020, 2021) - **For lot 2**: at least 250.000 € in each of the last 2 closed financial years (2020, 2021)
	Requested evidence:
	Declaration on Honour (economic and financial capacity section B): Tenderers must declare they fulfil the economic and financial capacity by providing a signed and dated **Declaration on Honour**, available here. In case of a joint offer from a group of economic operators, such declaration should be completed by the leading partner only.

In addition to the evidence requested above, EFSA has the right, during the evaluation process, to request further evidence on the tenderer's compliance with the economic, financial, technical and professional capacity requirements.

EFSA will request proof of annual turnover from the successful tenderer prior to signature of the contract. Such requested evidence will be specified in the award letter and must be provided to EFSA before the contract is signed. This evidence will be evaluated on a consolidated basis.

In the event of partners in a joint offer or subcontractors providing the financial capacity, if during contract implementation, there is a request to change a subcontractor or to assign the contract to a new legal entity, the economic and financial capacity will be checked for the last 2 most recent closed financial years and not necessarily the financial years published with the call.

B) Professional and Technical professional capacity

Criterion No. **2.4.B**	Requirements and requested evidence
1	**Professional capacity: overall at organisational level (applicable for Lot 1 and Lot 2)**
	Requirements:
	a) The tenderer overall must have extensive and demonstrable experience in bee biology/ecology and in conduction/running laboratory and field experiments to collect data on bee life history traits (on honey bee for Lot 1, on bumble bee and solitary bee for Lot 2), such us behaviour and ecology. b) The tenderer must have extensive experience in summarising, publishing or reporting scientific projects in English
	Requested evidence:
	• A list of 3 major projects or publications related to the subject matter of this contract (and considering the specific tasks by the Lot(s)), carried out in the course of the past 10 years.
2	**Professional capacity: Ability to provide a team of experts compliant**

	with these specific expertise requirements (applicable for Lot 1 and Lot 2)
	Requirements:
	a) **A project manager** acting as a project leader with at least 5 years experience in the field of insect ecology/biology and 3 years experience in managing/coordinating laboratory and/or field experiments b) At least **one project officer** for the coordination of the laboratory/field operations with at least 5 years experience in the field of bee ecology/biology and 3 years experience in running/conducting laboratory/field experiments with bees c) At least **two technical operators** with at least 3 years experience in providing support to laboratory/field experiments with bees
	Requested evidence:
	• Detailed CVs of the Project team members proposed for the assignment. EFSA strongly recommends submitting the CVs in the EU CV format which can be accessed here. • Tenderers should also provide a one-page summary of the names of the individual Project team members and the profiles covered.
3	**Professional capacity: English language capacity of each team member individually (applicable for Lot 1 and Lot 2)**
	Requirements:
	a) The project manager and the project officer (profiles a and b, as described above) must have a very good level of spoken and written standard English. For non-native speakers, this should be demonstrated by an Official certificate of English proving a B2 level OR at least 3 years of study/work in an English-speaking environment OR at least 3 years of experience in international projects where English is the working language, OR by proof of (co)authorship of at least 3 scientific publications and/or reports in English language.
	Requested evidence:
	• Detailed CVs of the project manager and the project officer proposed for the assignment. EFSA strongly recommends submitting the CVs in the EU CV format which can be accessed here. • Official certificate of English proving a B2 level where applicable
5	**Technical capacity: overall at organisational level (applicable for Lot 1 and Lot 2)**
	Requirements:
	a) The tenderer must have access to well-equipped laboratory facility/facilities with all the standard materials and technical equipment

	and appropriate mobile unit/units for the field measurements within the territory of the EU
	Requested evidence:
	• A signed statement confirming assess to the technical requirements as detailed above. The statement should include a list of the most important devices/equipment that will be used.
6	**Declaration on Honour**
	Requirements:
	a) Signed declaration on honour.
	Requested evidence:
	• **Declaration on Honour (<u>Professional and Technical capacity- section B</u>),** available here. To be completed by the tenderer (in case of joint offer by the leading partner only);
7	**Confirmatory statement of resources**
	Requirements:
	a) Signed declaration on honour
	Requested evidence:
	• **Declaration on Honour (section C),** available here. To be completed by the leading partner, any other partners and/or subcontractors (**only applicable for joint offers or offers with subcontracting**)

<u>C) Professional conflicting interest</u>
In accordance with article 167(1)(c) of the Financial Regulation and paragraph 104 of the recitals, if EFSA, based on the assessment of the technical and professional capacity evidence, concludes that the tenderer has a professional conflicting interest and therefore does not possess the professional capacity to perform the contract to an appropriate quality standard, the tenderer may be rejected.

Evidence requested:
The tenderer proposed for contract award will be requested, prior to and as a condition of contract signature, to provide:
Institutional declaration of interests available here In case of a group of economic operators and/or in case of subcontracting, such declaration will need to be completed separately and submitted for each partner and for each identified subcontractor and;
Individual declarations of interests available here for each member of the proposed project team.

<u>Institutional and Individual DoIs do not need to be provided with your offer</u>. The requirement to submit Institutional and Individual DoIs will be specified in the award letter and will have to be provided and assessed by the EFSA Authorising Officer before and as a condition of contract signature. Please refer to EFSA's policy

on independence and the Decision of the Executive Director on Competing Interest Management for detailed information.

With the exception of declarations of interest, evidence must be included in the offer for partners in a joint offer and/or subcontractors only if the capacity of those entities is necessary to satisfy the minimum economic, financial, technical and professional capacity requirements.

If any of the declarations or information provided proves to be false, EFSA may impose administrative sanctions (exclusion or financial penalties) on the entity providing the false declarations/information.

For the purposes of the evaluation related to exclusion and selection criteria EFSA may also refer to publicly available information, in particular evidence that it can access on a national database free of charge.

2.5 COMPLIANCE WITH TENDER SPECIFICATION AND MINIMUM REQUIREMENTS

Your offer will be assessed for compliance with the tender specifications before its assessment against the award criteria.

Tenders do not comply with the tender specifications and will be rejected if they:

- do not comply with minimum requirements laid down in the tender specifications, in particular but not limited to data collection to be conducted in the territory of the EU on species or subspecies commonly occurring in the territory of the EU, for both Lots;
- propose a solution different from the one imposed;
- propose a price above the fixed maximum set in the specifications;
- propose contractual terms or conditions which deviate from what is provided in the draft contract (Annex 2);
- are submitted as variants, when the specifications do not authorise them;
- do not comply with applicable obligations under environmental, social and labour law established by Union law, national law and collective agreements or by the international environmental, social and labour law provisions listed in Annex X to Directive 2014/24/EU[10] and compliance with data protection obligations resulting from Regulation (EU) 2016/679 and Regulation (EU) 2018/1725[11].

The grounds for rejection is not linked to the award criteria so there is no evaluation. The tenderer will be informed of the grounds for rejection without being given feedback on the content of the tender other than on the non-compliant elements.

[10] OJ L 94 of 28.03.2014, p. 65

[11] Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC, OJ L 295/39 21.11.2018, https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32018R1725&from=EN

2.6 AWARD CRITERIA

Tenders submitted under Lot 1 and Lot 2 will be evaluated against the below award criteria. The award criteria serve to identify the **most economically advantageous offer**.

A) QUALITY AWARD CRITERIA (applicable to Lot 1 and 2)

Criterion No. **2.6**	Criteria:
1	**METHODOLOGY PROPOSED FOR IMPLEMENTATION (75 points - minimum threshold 75%)**
	a) Convincing justification of the choice of proposed methodology; advantages and disadvantages; **60 points** b) Logical and structured step by step explanation of methodology; **15 points**
2	**PROJECT ORGANISATION (10 points)**
	a) Clear and detailed information on distribution of the tasks among the project team; in case of joint offer & subcontractors, clarity on who does what, when and why (justify why the partner/subcontractor is proposed to do a particular task); b) Clarity of organization of the project into parts/subparts according to the specific objectives;
3	**RISK MANAGEMENT (15 points)**
	a) Risk identification measures, proposed risk mitigation actions and their likely effectiveness;

The sum of all quality award criteria gives a maximum possible total of 100 points.

Tenderers must provide a detailed technical offer addressing all points in the technical specifications and each of the quality award criteria. Repetition of mandatory requirements in the technical specifications without providing detail in the technical offer will only result in a very low score.

Offers must score at least 75% for award criterion 1, and at least 70 % of maximum possible total points against the quality award criteria.

Tenders that do not reach these minimum quality thresholds will be eliminated from subsequent stages of the evaluation process.

B) PRICE AWARD CRITERION

Tenders which passed the quality thresholds will be further assessed to ensure:

I. the price offer is made within the maximum budget for financial offers indicated in the tender specifications and;
II. the financial offer satisfies the formal requirements of the tender specifications.

C) THE BEST PRICE-QUALITY RATIO

Tenders for which financial offers were made within the maximum budget and satisfied the formal requirements indicated in the tender specification will be retained for the identification of the tender with the best price-quality ratio based on the following formula:

TOTAL SCORE OF THE EVALUATED OFFER (C) =
30 * Cheapest price offer/price of tender X
+
70 * Total quality score (out of 100) for all quality award criteria of tender X/100

PART 3 - HOW TO SUBMIT YOUR OFFER USING e-SUBMISSION

You must submit your tender electronically via the e-Submission application available from the e-Tendering website before the time limit for receipt of tenders.

The e-Submission application allows economic operators to respond to call for tenders by preparing their tenders electronically in a structured and secured way and submitting their tenders electronically. The e-Tendering is the starting point for launching the e-Submission application.

Make sure you submit your tender on time: you are advised to start completing your tender early. To avoid any complications with regard to late receipt/non-receipt of tenders within the deadline, please ensure that you submit your tender several hours before the deadline. It is not possible to submit a tender through eSubmission after the time-limit for receipt of tenders indicated in the contract notice and/or the TED eTendering website.

No more than one tender and, in case of lots, no more than one tender per lot, can be considered per tenderer. If the same tenderer submits more than one tender, neither of which has been withdrawn as described below, only the latest tender will be considered. The tenderer may not refer to earlier submitted tenders to complement, clarify or correct its latest tender.

A natural or legal person cannot participate at the same time and for the same lot (if applicable) within the same procedure either as member of two or more groups of economic operators or as a sole tenderer and member of another group of economic operators. In such case, all tenders in which that person has participated, either as sole tenderer or as member of a group of economic operators, will be rejected.

Economic operators linked by a relationship of control or of association (e.g. belonging to the same economic/corporate group) are allowed to submit different and separate tenders provided that each tenderer is able to demonstrate that its tender was drawn independently and autonomously.

Registration in the Participant Register

Any economic operator willing to submit a tender must be registered in the Participant Register - an online register of organisations and natural persons participating in European Commission's calls for tenders or proposals.

On registering each participant obtains a Participant Identification Code (PIC, 9 - digit number) which acts as its unique identifier in the Participant Register. A participant needs to register only once – the information provided can be further updated or re-used by the participant in other European Commission's calls for tenders or calls for proposals.

At any moment during the procurement procedure the Research Executive Agency Validation Services (hereafter *the EU Validation Services)* may contact the participant and ask for supporting documents on legal existence and status [and financial capacity].

The requests will be made through the register's messaging system to the e-mail address of the participant's contact person indicated in the register. It is the responsibility of the participant to provide a valid e-mail address and to check it regularly.

The documents that may be requested by *the EU Validation Services* are listed in the EU Grants and Tenders Rules on Legal Entity Validation, LEAR appointment and Financial Capacity assessment.

Please note that a request for supporting documents by the *EU Validation Services* in no way implies that the tenderer has been successful.

How to Submit your Tender in e-Submission

You can access the e-Submission application via the corresponding call for tender in TED e-Tendering, as specified in the Invitation Letter.

In order to have access to e-Submission, you will need to "Subscribe to call for tenders" on TED e-Tendering first. To subscribe, you will need to login with your an EU Login[12]. In case you don't have an EU Login, you can create an account at any moment. For more information see the EU login help. After logging in with your EU Login password, the e-Tendering will then display a button 'submit your tender' and you will be able to access the e-Submission.

The e-Submission quick guide is available after logging in with your EU Login password.

Information to be filled in

In the e-Submission application, fill in and upload all necessary fields and documents as appropriate. All tenders must be clear, complete and consistent with all the requirements laid down in the tender specifications, including:

- **Signed declaration on Honour on Exclusion criteria (section A) and Confirmatory statement of resources (section C).** All members of a joint tender, including subcontractors – if applicable – must upload the signed and dated declaration on honour using the template available here.
- **Signed declaration on Honour on Selection criteria (section B).** In case of a joint offer from a group of economic operators, such declaration should be completed by the leading partner using the template available here.
- **Exclusion criteria**. If requested in the tender specifications, the tenderer and all members of a joint tender including subcontractors – if applicable – must provide the documentary evidence for exclusion criteria.
- **Selection criteria.** If requested in the tender specifications, the tenderer and all members of a joint tender including subcontractors – if applicable –, must provide the documentary evidence for selection criteria.
- **Technical tender.** It must address all the requirements laid down in the tender specifications.
- **Financial tender** The complete financial tender, including the breakdown of the price as provided in the tender specifications.

For detailed instructions on how to submit your tender, consult the Quick Reference Guide for Economic Operators where you will find:

[12] Previously called European Commission authentication system (ECAS)

- Technical requirements to use e-Submission
- Step-by-step guide to help you submit your tender
- Important advices and information on how to get technical support

Please make sure all required documents and evidence are submitted with your tender.

Documents to be signed and dated while creating your Tender

The following documents must be signed and dated during the creation of your tender in e-Submission:

- **Declaration on honour.** All members of a joint tender, including subcontractors must complete, sign and date the declaration on honour (sections A and C). Only the leader in a joint tender must complete, sign and date the declaration on honour (section B). The declaration on honour must be converted to PDF format and then signed by the authorised representatives with advanced electronic signature based on qualified certificates or by hand.

Re-submission of a tender

After submitting a tender, but within the time limit for receipt of tenders, you may still submit a new version of your tender. **If you submit a new Tender you must include all your Tender documents, including the Qualification and Tender documents.**

You must formally notify EFSA that the previous tender is withdrawn. The notification letter must be signed by the legal representative who signed the original tender stating the call reference and the Tender ID you wish to withdraw. The notification must be uploaded in e-submission together with the new version of all tender documents. You are kindly requested to also e-mail the notification letter to EFSAProcurement@efsa.europa.eu.

Withdrawal of tenders

If after submitting a tender, you wish to completely withdraw your tender, you must formally notify EFSA that you wish to withdraw your submitted Tender(s) as indicated above.

Deadline for receipt of tenders

The tender (including all documents) must be fully uploaded and received before the deadline for receipt of tenders indicated in the invitation to tender. It is not possible to submit a tender through eSubmission after the time-limit for receipt of tenders indicated in the contract notice and/or the TED eTendering website.

Please note that you are responsible to ensure that your full tender reaches the destination in due time.

In case of problems with the submission of the electronic tender, we recommend that you call the helpdesk in reasonable time before the time limit for receipt. The time it takes to submit the tender and upload all your documents may vary considerably depending on the number of concurrent submissions by other economic operators, the size of your tender and the type of internet service you are using. We recommend that you upload the documents the day before the deadline.

If the contracting authority detects technical faults in the functioning of the electronic equipment used for submitting and receiving tenders due to which it is impossible to electronically submit and receive tenders, you will be informed of the extension of the time limit by the contracting authority at the e-Tendering link.

Contact

- Notifications for re-submission or withdrawal of tenders must be sent to: EFSAProcurement@efsa.europa.eu

  When communicating state the reference to the call for tenders and, if applicable, the Tender ID.

- If you need technical support on e-Submission, you can contact the e-Submission support team, from 08:00 until 20:00 CET at the following address: ec-funding-tender-service-desk@ec.europa.eu

ANNEX 1A - FINANCIAL OFFER TEMPLATE FOR LOT 1

Tenderers are requested to use this template for preparing their financial offer. In doing so tenderers confirm they are aware of the following facts:

- As referred to in part 1.4, the maximum budget EFSA has available for the assignment is:
  - **For Lot 1: 275.000 €**

  Any offer exceeding this maximum will not be retained for contract award.
- Prices must be quoted in Euro. Tenderers from countries outside the euro zone have to quote their prices in euro. The price quoted may not be revised in line with exchange rate movements. It is for the tenderer to bear the risks or the benefits deriving from any variation.
- Pursuant to the provisions of Article 9 of the Italian Law n. 17 dated 10/01/2006 and under Article 151 of Council Directive 2006/112/EC, EFSA is exempt from all duties, taxes and other charges, including VAT. For this reason, all prices given in the financial breakdown should be free of VAT and other taxes or duties.
- <u>The price offered below is understood to be all-inclusive. For example any additional costs which can be incurred by the contractor in performing the contract, such as overheads, travel, subsistence/accommodation expenses, etc. should also be factored in to the all-inclusive price. In addition, if the deliverables incorporate pre-existing rights, the tenderer should factor into their total price the cost of licensing those pre-existing rights to EFSA.</u>
- It is the responsibility of each tenderer to ensure that the total amount of the tender inserted in the relevant field of the e-Submission application corresponds to the amount indicated in the uploaded financial offer. In case of discrepancies, only the amount indicated in the financial offer will be taken into account.

ALL INCLUSIVE TOTAL PRICE FOR LOT 1 **to be used for the evaluation and for contract implementation in the case of award.**	……………………………….. €

Tenderer name: ....

Name of person signing the financial offer: ……………………………….

His/her position in the company: ……………………………

His/her signature: …………………………………

Date: ………………………………..

ANNEX 1B- FINANCIAL OFFER TEMPLATE FOR LOT 2

Tenderers are requested to use this template for preparing their financial offer. In doing so tenderers confirm they are aware of the following facts:

- As referred to in part 1.4, the maximum budget EFSA has available for the assignment is:

  - **For Lot 2: 350.000 €**

  Any offer exceeding this maximum will not be retained for contract award.

- Prices must be quoted in Euro. Tenderers from countries outside the euro zone have to quote their prices in euro. The price quoted may not be revised in line with exchange rate movements. It is for the tenderer to bear the risks or the benefits deriving from any variation.
- Pursuant to the provisions of Article 9 of the Italian Law n. 17 dated 10/01/2006 and under Article 151 of Council Directive 2006/112/EC, EFSA is exempt from all duties, taxes and other charges, including VAT. For this reason, all prices given in the financial breakdown should be free of VAT and other taxes or duties.
- The price offered below is understood to be all-inclusive. For example any additional costs which can be incurred by the contractor in performing the contract, such as overheads, travel, subsistence/accommodation expenses, etc. should also be factored in to the all-inclusive price. In addition, if the deliverables incorporate pre-existing rights, the tenderer should factor into their total price the cost of licensing those pre-existing rights to EFSA.
- It is the responsibility of each tenderer to ensure that the total amount of the tender inserted in the relevant field of the e-Submission application corresponds to the amount indicated in the uploaded financial offer. In case of discrepancies, only the amount indicated in the financial offer will be taken into account.

ALL INCLUSIVE TOTAL PRICE FOR LOT 2 **to be used for the evaluation and for contract implementation in the case of award.**	………………………………. €

Tenderer name: ………………………………………………

Name of person signing the financial offer: ……………………………….

His/her position in the company: ………………………………

His/her signature: ……………………………………

Date: ………………………………..

ANNEX 2 - DRAFT CONTRACT

The contract which results from this procurement procedure will be based on the model annexed to these tender specifications.